



**UNITED STATES ENVIRONMENTAL PROTECTION AGENCY**

Research Triangle Park, NC 27711

**AUG 30 2013**

OFFICE OF  
ADMINISTRATION  
AND RESOURCES  
MANAGEMENT

Mr. Joe Brown  
4723 Morgan Court  
Oakley, California 94561  
[Janenjoe@juno.com](mailto:Janenjoe@juno.com)

RE: EPA-HQ-2013-007843

Dear Mr. Brown:

This letter is in response to your Freedom of Information Act (FOIA) request, dated August 9, 2013, regarding original job applications of the following EPA employees and their position descriptions: Rafael DeLeon, Nancy Dunham, Dave Guerrero, Stephen Pressman, Katherin Hall, and Vicki Simons. Specifically, your clarification of your request dated August 9, 2013, asked for the following:

1. I am requesting the original job applications for: Rafael DeLeon, Nancy Dunham, Dave Guerrero, Stephen Pressman, Katherin Hall and additionally Vicki Simons.
2. I am requesting the original job applications submitted by these individuals when they were hired by the U.S. EPA.

The original job applications for Nancy Dunham, Dave Guerrero, Stephen Pressman and Katherin Hall are attached. However, portions of their job applications/resumes have been redacted under 5 U.S.C. § 552 (b) (6), Personal Privacy.

There is no original job application in the electronic Official Personnel Folder (eOPF) for Rafael DeLeon or Vicki Simons.

3. In addition to the original job applications, please include job applications submitted for any jobs for which they applied after being hired by EPA to date.

A search of our hiring system only found one job application for EPA announcements. The application for Vicki Simons, selected from announcement number HQ-OW-MP-2007-0067 on 5/27/07, is enclosed. Portions of her application has been redacted under 5 U.S.C. § 552 (b) (6), Personal Privacy.

4. Please provide a list of the positions held by these employees during their employment with EPA stating the position and grades held with the dates of employment, including all details and reassignments.

See attached listing.

5. To clarify, please provide the job descriptions of their positions when they were hired and their current job descriptions.

Only the most recent job descriptions are maintained in the eOPF and they are attached. There are no copies of their original job descriptions from when they were first hired.

You may appeal this response to:

National Freedom of Information Act Officer  
U.S. EPA  
Records, FOIA, and Privacy Branch (2822T)  
1200 Pennsylvania Avenue, N.W.  
Washington, D.C. 20460  
Fax number: (202) 566-2147  
Email: [hq.foia@epa.gov](mailto:hq.foia@epa.gov)

The appeal must be made in writing, and it must be submitted no later than 30 calendar days from the date of this letter. The Agency will not consider appeals received after the 30 day limit. The appeal letter should include the FOIA number identified at the top of this letter. If you mail the appeal letter, the envelope should be marked "Freedom of Information Act Appeal" in order to ensure the quickest possible handling.

If you have any questions regarding this letter, please contact Arron Helm, Deputy Director, Human Resources Management Division, at 919-541-2201.

Sincerely,



Mark McPherson,  
Chief of Staff  
Office of Administration and Resources Management, RTP

Enclosures